California National Guard - Human Resources Office

# Army Active Guard Reserve (AGR) Enlisted Vacancy Nationwide Vacancy Announcement

1 POSITION					
Announcement Number: 069-09				ng Date: ember 2008	Closing Date: 25 December 2008
Position Title:	UIC/TDA/UMR Para/Line Number:		DMOS/Branch:		Maximum Grade: E8
Data System Integrator	WV7TAA/118-03		25U5O		Minimum Grade: E7
BDE/Unit Name and Address: Selecting Of HHC, 40 <sup>th</sup> Combat Aviation Brigade, Fresno, CA			icial: CAB AGR OIC		Personnel Eligible to Apply: Male  Female   Enlisted
Security Clearance Requirement:  None				Minimum Military	Education Requirements:
Note: Nationwide means: Only current AGR's or Active Duty Army personnel may apply.  Applicants on Active Duty Title 10 must ETS within 45 days of closing date.					

#### Conditions of Employment

IAW AR 135-18, applicants must meet the following requirements prior to applications being forwarded for board consideration:

- This position is in the Full Time Military Force (FTM) Active Guard Reserve (AGR) program. Initial AGR tours are three (3) years.
- For the purpose of sustainment requirements, Soldiers that are selected into the AGR Program in a position commensurate with their current grade will be removed from the promotion list upon the effective date of hire for a period of 12 months. A memorandum of understanding will be required by the selected Soldier prior to orders being published by this headquarters.
- Soldiers must be eligible for reenlistment or extension IAW NGR 600-200 (ARNGUS) or AR 140-111 (USAR), unless the disqualification for reenlistment or extension can be waived under these regulations.
- Soldier must not have been relieved for cause from any duty position in the 36-month period preceding the date of application for the AGR Program, or the scheduled date of entry in the AGR Program.

Applicants selected for the AGR Program and meeting any one of the following disqualifications, will require a NGB waiver prior to entry:

- Unable to serve a minimum of three (3) years on AGR Status prior to achieving eighteen (18) years-active federal status, retention control point (RCP) or reaching the age of 60.
- Entitled to military retired pay.
- Was voluntarily released from the AGR program for 2 or more days and one year has not elapsed since the
  date of the release.
- IAW AR 135-18, Table 2-1 Rule C (1). Prior to entry on AD or FTNGD in the AGR program, applicants must be medically certified as drug free, be tested negative for Human Immunodeficiency Virus (HIV). HIV test must be within six months.

#### **Primary Duties and Responsibilities**

The selected individual is responsible for ensuring the aviation brigade conducts PCC and verifies function and connectivity of ABCS, Force XXI Battle Command Brigade and Below (FBCB2), FM retransmission (RETRANS) systems, single-channel tactical satellite (S/C TACSAT), enhanced position location reporting system (EPLRS), all mobile subscriber equipment, and voice communications. All radio nets are established within the specified time frame. Brigade operations were are not compromised as a result of improper radio procedures. There are no communications security (COMSEC) violations. All radio and telephone nets were monitored on a continuous basis. Provide accurate and timely Communications Security (COMSEC) support to all 40th CAB units' in addition state flight facilities as required. Selected individual must also have a working knowledge of the following: Risk Assessment, Security Processes, and Vulnerability Assessments. Position requires that candidate obtain a SECRET security clearance in order to access classified information. Inability to obtain a security clearance will result in candidate being ineligible for this position. Position further requires completion of LCMS, SCCC (COMSEC Schools), and IASO certification. Duties will include but are not limited to the following: Maintain accurate accounting records and files, Troubleshoot Equipment (i.e., STE, STU-III, and Secure FAX), Rekey equipment GSM, Iridium and SWT as needed for operator support, Shipment of material short-fuse missions, Conduct user training, Train and certify Hand Receipt Holders, Update equipment software (STE, Iridium, GSM, TACLANE and KG-235), Receive, store, transfer and maintain accountability for all COMSEC material issued to or generated by the COMSEC account, Ensure COMSEC publications are authorized and current per DA PAM 25-30, and that all amendments are properly and promptly entered, Download keying material via LCMS, Distribute keying material via STE/STU-III, Maintain Automation Assets throughout the Brigade to include Network Infrastructure, hardware and software issues. Plan and train subordinate unit's on automation and communication equipment and procedures to include NET (New Equipment Training) as equipment becomes available. The selected individual will be responsible for maintaining the BDE SIPR program and equipment. Support subordinate units as mission requires. Duties will also include accountability of communication and signal equipment and other duties as assigned.

## **Specialty Qualification Requirements**

- Applicants must be DMOSQ to apply. Soldiers who have not completed Initial Entry Training (IET) are ineligible to apply.
- Soldiers applying must meet the following eligibility criteria IAW DA Pam 611-21
- A physical demands rating of moderately heavy.
- A physical profile of 111221.
- A minimum score of 95 in aptitude area EL and 95 in aptitude area SC in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
- A minimum score of 93 in aptitude area EL and 93 in aptitude area SC on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.
- A minimum score of 93 in aptitude area EL and 92 in aptitude area SC on ASVAB tests administered on and after 1 July 2004.
- Normal color vision.
- Requires mandatory formal training IAW MOS.
- Must have no documented instances in the last 5 years of conduct which reflects adversely on the character, honesty, or integrity of the Soldier.
- Must have no other record of disciplinary action under UCMJ or patterns of behavior which indicates a lack
  of integrity, or which is inconsistent with the MOS.
- Must have no convictions or other adverse disciplinary convictions for criminal offenses listed as a misdemeanor or felony outlines in AR 601-210, chapter 4.
- Military Status: Full-Time Military Title 32 Section 502 (f) (AGR).

### **Instructions for Applying**

Applicants must, as a minimum, submit the following documents: If required item(s) are missing from your packet it will be returned to the applicant due to lack of information: (*Please No binders*)

- NGB Form 34-1 (with signature and date). Ensure that you annotate both Tour Number and Position Title on the top of page one, of the application.
- Three-quarter-length photograph in a duty uniform (Class A, B or ACU) taken within the previous 12 months ("official" military photograph is not required).
- Enlisted Biographical Summary.
- Certified copy of DA Form 2-1, Enlisted Record Brief (ERB) or Personnel Qualification Record (PQR).
- <u>Certified copy</u> of DD 1966-1, or Recruiter's Worksheet demonstrating qualifying Armed Services Vocational Aptitude Battery/Armed Forces Classification Test (ASVAB/AFCT) scores.
   (Certified Copy – See frequently asked questions)
- Last 3 NCOERs. (Supervisor must provide written statement/memo providing information as to why soldier's NCOERS are not available. Applicants in the grade of recently promoted E5s must submit at least one current letter of recommendation in lieu of this requirement ensure that this letter is dated within 45 days of effective date of vacancy announcement and that it highlights job assignment, duties and capabilities).
- <u>Certified copy</u> of current DA Form 705 (APFT), within six months for "on-board" AGR soldiers, and within 12 months for traditional guardsmen, ensure that height and weight are annotated.
   (Certified Copy See frequently asked questions)
- Must meet standards IAW AR 600-9, submit body fat worksheet (if applicable).
- Current MEDPROS printout (Available on AKO).
   <a href="https://apps.mods.army.mil/MEDPROS/MyMedicalReadiness/default.aspx">https://apps.mods.army.mil/MEDPROS/MyMedicalReadiness/default.aspx</a> (select IMR record).
- DA Form 4970 Cardiovascular screening (over 40 soldiers) if applicable.
- All DD Form 214 (s) and NGB Form 22 (s) covering any active duty period (copy must include bottom portion that identifies SPD code).
- RPAS statement.
- Current DMV print out (within six months) must be enclosed with this packet. Must have a current driver's license.
- Applicants who answer YES to questions 8 or 12 18 of section IV, NGB Form 34-1, or have not completed initial entry training (IET) are ineligible to apply to include: DD Form 214(s) that have unfavorable remarks to include; unsatisfactory Performance, Misconduct, Dropped from the Rolls (DRF) Unsuitability/Unfitness or in lieu of court-martial AR 135-18, AR 135-91 Chapter 4, 26, AR 135-178 Chapter 8, 3, and 635-200 Chapter 11.
- **Submit application to:** Joint Force Headquarters, ATTN: CAJS-J1-HR-AGR, Box 37, 9800 Goethe Road, Sacramento, CA 95826-9101. Please do not call the AGR Branch with questions regarding your application; you will be notified by mail. Please see the frequently asked questions on our web page

**Note:** If you are unable to obtain a copy of your MEDPROS, a certified copy of DA Form 2-1, ERB, PQR and/or RPAS statement, a written request must accompany your application or call AGR Branch at 916-854-3420. COMPLETE APPLICATION (TO INCLUDE REQUIRED DOCUMENTS) <u>MUST BE RECEIVED IN HR-AGR BRANCH</u> NOT LATER THAN CLOSE OF BUSINESS ON THE DATE THE ANNOUNCEMENT CLOSES. INCOMPLETE APPLICATIONS WILL BE RETURNED UNRATED.

The California National Guard is an Equal Opportunity Employer. All applicants will be protected under Title VI of the Civil Rights Act of 1964 against discrimination based on race, color, religion, gender or national origin.